Chronology of Events for the 2017 Reaffirmation Process

**Fall 2012** – AAVP for Curriculum and AAVP for Assessment and Accreditation attended WASC educational program on critical thinking and information literacy.

**Winter 2013** – AAVP for Curriculum and AAVP for Assessment and Accreditation drafted the Institutional Learning Outcomes (ILOs); shared ILOs at Dean’s Council; students ranked possible components for each ILO for clarity and importance.

**Fall 2013** – Introduced ILOs at the general faculty meeting

**November 14, 2013** – Conducted ILO workshop at department chair retreat (see Institutional Learning Outcomes).

**March 5-7, 2014** – Hosted WASC Special Visit (see 2014 Special Visit).


**Fall 2014** – Institutional Report Framework shared with and received feedback from the VP for Academics, President’s Council, Dean’s Council, Academic Council, IEAC and UAC.

**March 9, 2015** IEAC – IEAC began regularly scheduled meetings to begin preparation of the Institutional Report; overview of the reaffirmation process, WSCUC Standards and CFRs, Institutional Report components, and begin Self-Review under WSCUC Standards (Self-Review); discussed and ranked CFRs 1.1 and 1.2

**March 23, 2015** IEAC – Continued Self-Review. Each IEAC member read the content on their own and used the guide to assign a rank and importance. The group discussed the CFRs and came to group consensus on the final rank. Discussed and ranked CFRs 1.3 through 2.3.

**April 6, 2015** IEAC – Reviewed MQID and ILOs, what was accomplished so far, and what still needs to be done; also reviewed components 3 and 4 in the Institutional Report. Continued Self-Review discussion on CFRs 2.3 and 1.4 and went on to 2.4.

**April 13, 2015** IEAC – Continued Self-Review. CFRs 2.5 through 2.12.

**May 4, 2015** IEAC – Continued Self-Review. CFRs 2.13 through 3.10.

**May 18-20, 2015** – WSCUC Assessment 101 and Big 5 Workshops in Honolulu where IEAC, UAC and faculty members attended (14 total from BYU-Hawaii).

**June 1, 2015** IEAC – Finished the Self-Review for CFRs 4.1 through 4.7 and began overview of all CFRs.

**June 8, 2015** IEAC – Completed overview and adjusted rankings of all CFRs.

**June 11, 2015** – Sent Institutional Report outline draft to Christopher Oberg (Vice President and Chief Operations Officer of WSCUC, and WSCUC liaison for BYU-Hawaii) for feedback and suggestions.
June 16, 2015 ELEG – Reviewed core competencies and items that needed to be completed during the summer.

June 25, 2015 ELEG – Reviewed Christopher Oberg’s response to the outline; further developed the report outline.

July 2, 2015 ELEG – Edited the work completed by IEAC for the Self-Review; aligned comments to be consistent in Standard 1.

July 8, 2015 ELEG – Identified items that must be addressed from July 2014 WASC Commission letter; continued work on the Self-Review under WSCUC Standards for Standard 2.

July 28, 2015 Dean’s Council – Formed writing groups for Institutional Report components.

August 4, 2015 ELEG – Created drafts of each component framework to share with Institutional Report writing groups.

August 6, 2015 ELEG – Reviewed CFRs and comments under Standard 1 and responded to the synthesis and reflection questions; reviewed Standard 3 CFRs and comments.


August 11, 2015 ELEG – Finished overview of Standard 4 CFRs.

August 12, 2015 ELEG – Completed synthesis and reflection questions for Standard 3.

August 13, 2015 ELEG – Completed synthesis and reflection questions for Standard 4 and worked on Summative Questions for the Self-Review.


August 17-22, 2015 – Faculty-led ILO/Core Competencies groups (information literacy, oral communication, written communication) began meeting to develop research methodology.

August 19-21, 2015 – Conducted critical thinking workshops with Carol Gittens for all interested campus faculty and academic leaders.


September 17, 2015 – Web conference with Christopher Oberg.

July 2015 to current – Component 2 and 6 writing group meets every Thursday.

August 2015 to current – Component 1 and 4 writing group meets every Tuesday.

October 15, 2015 – Component 5 writing group meeting.

November 21, 2015 – Written Communication norming session pilot.

November 23, 2015 – Component 3 writing group meeting.

December 7, 2015 – Component 3 writing group meeting.

December 12, 2015 – Information Literacy norming session.

December 14, 2015 – Component 3 writing group meeting.

December 15, 2015 – University Assessment Committee meeting.

December 16, 2015 – Component 5 writing group meeting.

January 7, 2016 – Component 5 writing group meeting.

January 7, 2016 – Initial meeting with Quantitative Reasoning ILO/Core Competency group lead.

January 7, 2016 – Faculty Meeting.

January 11, 2016 – University Assessment Committee Canvas Taskforce meeting.

January 11, 2016 – Component 3 writing group meeting.

January 20, 2016 – University Assessment Committee Meeting.

January 20, 2016 – University Assessment Committee Meeting.

January 20, 2016 – Component 3 writing group meeting.

January to March 2016 – Drafts from component writing groups due end of January to beginning of March.

February 4, 2016 – Institutional Report editing group receives component 2 and begins editing.


February 19, 2016 – Institutional Report editing group receives component 5. Editing continues on components 2 and 5.


April 18, 2016 – Institutional Report editing group receives component 1.

April 19, 2016 – Institutional Report component drafts 1 through 6 are posted to the accreditation website and campus-wide town hall meetings and display stations begin.

April 19, 2016 – Town hall meeting in Aloha Center Ballroom

April 20-22, 2016 – Information display in Aloha Center Mall

April 25-27, 2016 – Information display in Heber J. Grant Building
April 28, 2016 – Town hall meeting in Aloha Center Ballroom

April 29, 2016 - Institutional Report editing group receives component 7

May 2-3, 2016 – Information display in Library lobby

May 4, 2016 – Town hall meeting in Aloha Center Ballroom

May 5-6, 2016 – Information display in Library

May 5-11, 2016 - ALO incorporates feedback from town hall meetings into institutional report components

May 12, 2016 – ALO brings all component pieces together in one comprehensive document and shares it with the editing group.


End of May 2016 – Editing group finishes editing the comprehensive report.

June 2016 – Senior administration reviews and edits the Institutional Report. At the same time, ELEG prepares documents for exhibits.

June 23, 2016 – Senior administration completes their review and edits and hands off the report to the ALO.


July 1, 2016 – ALO uploads institutional report and exhibit to box.com

July 12, 2016 – Institutional Report and exhibits due to WSCUC